

Lake Cootharaba Sailing Club

Minutes of General Meeting 27th September 2020

Meeting Open	9.30am
Present	As per list
Apologies	As per list

Motion: That the minutes of the Annual General Meeting and General Meeting of 12th of July as circulated, be taken as a true and accurate record. The minutes for this meeting are available to view on the Club Website at www.lcsc.org.au under 'Members' then 'Club Notices'.

Moved: Neil Caldwell Seconded: Hamish Urquhart Carried.

Business Arising from previous Minutes: Addressed in the reports.

Reports

Commodore/Rear Commodore - attached

Vice Commodore - attached

Treasurer - attached

Training Committee - attached

Motion to accept reports was moved by Hamish, seconded by Bernard and carried.

General Business:

1. Motion "To cancel the November General Meeting" Moved Tony Matta, Seconded Ian Skyring, was defeated.
2. Bernard Bok wished to move a motion " that Lake Cootharaba Sailing Club only use Australian Sailing accredited instructors when conducting training or coaching on their behalf and/or using their equipment". The motion was ruled out of order because of lack of notice. He was asked to submit it to the next GM and forward it for consideration by the executive.

The next General Meeting - Sunday 22nd November

Meeting Closed at 10.30am

Signed

..... *APPROVED AT EXECUTIVE MEETING* Date..... *28-10-20*

..... Date.....



General Meeting Attendance

Date... 27-SEPT-20

	Print Name	Signature
1.	Tony MATTA	T. Matta
2.	Doug Chetwood	D. Chetwood
3.	Mignon Arent	
4.	Nail Caldwell	N. Caldwell
5.	HANISH UROUMANI	H. Uroumani
6.	GUY STOKKER	G. Stokker
7.	JUDY STOKKER	J. Stokker
8.	RD GUSWATH	R. Guswath
9.	Jeri Skyring	J. Skyring
10.	Rae Skyring	R. Skyring
11.	Chris Wang	C. Wang
12.	Bernard Bok	B. Bok
13.	Bill HEMBERG	W. Hemberg
14.	Charlie Hacke	C. Hacke
15.	Jean Hart	J. Hart
16.	Ross Mapleston	R. Mapleston
17.	Rhonda Killeen	R. Killeen
18.	Conor Kennors	C. Kennors
19.	ANUS GERWERT	
20.		
21.		
22.	APPOLOGIES	
23.	SARAH FUGH	
24.	MIKE WILCOCKS	
25.		
26.		
27.		

Commodore's Report September 2020

August Allboats regatta was well attended by Senior boats with overall 99 entries, unfortunately we only had 2 junior boats come out to the big course.

This is something that the Race Committee and the club need to heed as the format did not achieve what was planned. It probably did not help that RQ set a 2 weekend regatta for South Qld Sabots on the same weekend.

It was great to see the club's youth sailors complete on the full course and their skill and expertise was evident in their high placings.

All of this regatta, the canteen and the Black Flag Bar are all operating under Covid-19 safe plans thanks to our very hard working Vice Commodore and convenor, Rhonda who spent an enormous amount of time to develop and implement the operating plans.

We are still operating under the same plan and still require to remain vigilant in our adherence to the safety plan. Qld has been extremely lucky with virus impacts being very mild to other parts of Australia and the world. I urge all members to strictly follow all the requirements and exercise diligence in assuring other members and visitors do the same.

The Race Committee has formed and had a very functional and productive start. Hamish, Jenny, Jane, Andy and Neil P are all working hard to ensure all the club's sailing activities run smoothly. Club racing has run well and been well attended for this time of year and is growing each week.

Thankyou very much to our devoted volunteers who have nominated for boat duty and to Jen for managing the roster.

We have not elected a member to the position of Rear Commodore as yet and as the Race Committee is up and functioning well as self-managed team addressing all of the tasks and more that are required of them, election of the Rear-Commodore will wait.

Unfortunately, September had also seen the resignation of 2 members of the executive, Ari has resigned as Treasurer and Jen has found the Executive role is not for her at this time. Both members have given and continue to give a lot of time and energy to the club and I wish to thank them very much for their efforts and would gladly welcome them to any role in the future.

At present we have 3 vacancies on the executive and do need to fill positions.

Commodore's Report September 2020

This weekend is Come and Try sailing, having started on Friday and continuing through to today. Thanks to all the volunteers for their time and efforts.

October we have Raceboard, Windsurfer One Design and LT titles on 17th and 18th. Junior Halloween regatta on the 24th and 25th October.

November opens with the Electoral Commission using the hall for State election, followed by Apollonian Hotel and Cat Covers Cat Challenge on 7th and 8th November. December opens with Boating RV MonoMasters and the Weta Nationals after Christmas.

Our New Years Eve party is scheduled, but very subject to Covid restrictions, the grant from Noosa Regional Council was approved last year for the following 3 years to provide certainty but this year has seen nothing but uncertainty and the grant is suspended, still to be determined if the party may occur.

Our 75th Birthday party is also scheduled for 14th February 2021, but what we can actually run is as yet unknown.

Thanks

Neil Caldwell

Commodore

27/9/2020.

General Meeting 27th September

Vice Commodore Report

INVENTORY – I have completed the Register of Assets for kitchen, bar, office and clubhouse and forwarded to Treasurer.

BAR - Bar opened 31st July and was well attended. This was prior to when the Appo Social Club raffle recommenced at Appo Hotel the following week and since that opening up the figures have dropped showing we are not getting the support from them that we hoped for.

Jenny Hart contributed very generously buying table cloths, candle lanterns, runners, chip snacks & wine etc for the winter opening making the club very warm and welcoming.

The alcohol stock all had to be purchased from scratch, as there was very little there to open with so there is currently no profit from the bar.

As of end August

Total stock purchased	\$2759.00
Less takings	\$1880.30
Loss	\$ 878.70

The Social Bar takings are fairly low averaging \$250 per week. Social bar takings are down 60% on last year. Not sure what we can do there but I hope things pick up as it warms up. Food is probably what's needed to boost some customers. The Sailing Bar is dismal and I do hope this improves as the season gets underway. Its down 80% on last year.

I do have some ideas to improve revenue by opening all day Sunday with food, but at the moment I have not developed that plan due to time constraints with work. But breakfast and lunch by the lake would probably do very well especially considering how poorly staffed the shop is for sailors on Sundays, waiting over an hour for food last weekend. Any proposal I come up with I will put to the Exec.

CANTEEN – Did very well for Allboats and the girls worked seriously hard. We ran out of food by 1pm Sunday and had to restock Saturday afternoon from town. It was further exacerbated by the closure of the bottom shop for that weekend, causing a bit of frustration for sailors wanting lunch in between racing. I will encourage sailors to pre-order. The profit will work out around \$750 plus we catered for approx 45 crew lunches from that canteen food stock. It's a really big effort planning, buying stock, preparation, serving, and then cleaning up. Thank you to Colette, Russell, Lynda, Marion and Kathleen for their help.

CLUBHOUSE STEPS – After seeking advice from a licensed builder and Building Inspector, it was decided not to install step nosing or temporary tape. The main reason being that both can also be trip hazards. The metal inserts in the nosing is elevated and not flat on the stair and can work loose, and the tape would lift in places and become dangerous after a short period of use. Instead we applied a spray of non-slip GRIP, to Australian standards, which helps prevent the likelihood of slipping when the stairs are wet. Maintenance will continue as it has been before, which is by applying sand or grit to the surface with paint. That will happen before Xmas.

COVID – All Covid 19 requirements have been met for the clubhouse, bar, canteen & all our activities. There is an updated Covid 19 Aquatic Sport Plan version 5 from AS and the Plan will shortly be updated online on our website once I have completed fine tuning particular to our situation. I will get onto that ASAP but it mainly revolves around the requirements we already have posted about Contact Tracing and restricted LGA zones.

Stock levels of sanitiser & disinfectant are still AOK.

There are also some updated changes to be made for access for the toilets downstairs. Access to downstairs toilets/changerooms will now be available for members only for club racing and for Coach, Instructors, Trainers from LTS on Sundays. Still be closed for other attendees at LTS as the numbers wanting access either before/after training would create crowding unless someone wants to monitor the access and frequently clean the facilities. So I suggest to continue for those attendees the Arrive, Train, Depart instruction. Each toilet has sanitiser and a Covid Attendance Register that must be filled in.

Just a reminder also for anyone entering the boat storage area and/or bar after racing/sailing for everyone to please sanitise hands on arrival and fill in the Attendance Registers.

The feedback from Allboats for Covid instruction was that it was all pretty well organised and easy to follow. We did a couple of roving checks and everyone was doing the right thing. One thing that I did not think of was people using the DS tap to refill their drink bottles and that was certainly not appropriate without disinfecting each time. So maybe we have to remove that tap for future regattas! The public toilets and club toilets were inspected, cleaned and sanitised as required.

CLEANING - I have been doing the cleaning of the clubhouse myself on an 'AS NEEDS' basis to keep costs down and to determine timeframes needed to do a good job with the smaller numbers coming. I will eventually get around to finding someone to do it. I have just let my cleaner go! so am looking for someone reliable and flexible who needs the work.

Charlie is still collecting the recycle bottles from the bar.

Cheers
Rhonda

Treasurer's Report for General Meeting Sept 2020

Comments: Our income is down for this financial year so far. Mostly because of loss of Bar income with Covid19 and the social club members not returning. Our expenses are also down. The fees for Australian sailing have been defered because of Covid19. This would have added 5000 to our expenses but is still to come. Our bank balance is still up on the same time last year.

Bank Balances

Bendigo 18230
 BOQ Cheque 32920
 BOQ savings 71604

 Total 122755
 L year total 102727

Profit and Loss

For 1

June 2020 to 25 September 2020 vs 1 June 2019 to 25 September 2019,

CODE	ACCOUNT	AMOUNT	COMPARISON AMOUNT	VARIANCE (%)
INCOME				
-	Bar - Sailing	\$248.95	\$1,630.01	-84.7 % ▼
-	Bar - Social	\$1,631.35	\$8,153.54	-80.0 % ▼
-	Boat Storage	\$5,818.20	\$5,127.29	13.5 % ▲
-	Membership Fees	\$11,540.83	\$9,699.49	19.0 % ▲
-	Race Entry Fees	\$504.55	\$1,209.10	-58.3 % ▼
-	Regatta Income Senior	\$4,731.86	\$3,777.28	25.3 % ▲
-	Regatta income Junior	\$463.63	\$609.09	-23.9 % ▼
-	Food Sales	\$1,426.36	\$2,952.48	-51.7 % ▼
-	Sales of Club merchandise	\$18.18	\$5.45	233.6 % ▲
-	Interest Income	\$35.74	\$152.25	-76.5 % ▼
-	Donations	\$157.86	\$550.00	-71.3 % ▼
-	Hall Hire	-	\$518.18	-100.0 % ▼
-	Annual Presentation Dinner	-	\$1,169.02	-100.0 % ▼
-	Training income	\$1,250.00	\$927.27	34.8 % ▲
-	Grants	\$3,250.00	\$3,137.04	3.6 % ▲
-	New Years Eve income	-	\$11.00	-100.0 % ▼
TOTAL INCOME		\$31,077.51	\$39,628.49	-21.6 % ▼
EXPENSES				
-	Bar Food Exp	-	\$263.79	-100.0 % ▼
-	Junior-Training Committee	-	\$1,369.08	-100.0 % ▼
-	Other Junior	\$272.73	-	-
-	Junior prizes	\$199.23	\$81.82	143.5 % ▲

-	Gunnie	\$588.50	\$615.98	-4.5 %
-	Brownie	\$958.19	\$477.32	100.7 %
	Total Junior-Training Committee	\$2,018.65	\$2,544.20	-20.7 %
-	Training-Tuition	\$2,713.63	-	-
-	Kitchen Other	\$308.44	\$426.04	-27.6 %
-	Kitchen Supplies	\$660.35	\$1,139.62	-42.1 %
-	Bar Other	\$21.82	\$712.01	-96.9 %
-	Bar Stock	\$2,759.08	\$5,614.47	-50.9 %
-	YQ Fees	-	\$5,392.72	-100.0 %
-	Race Management	-	-	0.0 %
-	Whitey	\$840.47	\$798.32	5.3 %
-	Jean	\$1,981.70	\$1,095.15	81.0 %
-	Doc	\$893.62	\$725.98	23.1 %
-	Kabi	\$996.12	\$870.51	14.4 %
-	Other Race management	-	\$829.99	-100.0 %
-	Trophies and Prizes	\$807.49	\$1,099.09	-26.5 %
-	Fuel and Oil	-	\$1,189.00	-100.0 %
	Total Race Management	\$5,519.40	\$6,608.04	-16.5 %
-	Admin	-	-	0.0 %
-	Other Admin	\$133.32	\$75.31	77.0 %
-	Bank Charges	\$54.53	\$176.00	-69.0 %
-	Phone and internet	\$946.25	\$671.36	40.9 %
-	Accounting	\$880.00	\$880.00	0.0 %
-	Printing and Stationary	\$49.49	\$33.50	47.7 %
	Total Admin	\$2,063.59	\$1,836.17	12.4 %
-	Building Expenses	-	-	0.0 %
-	Cleaning	\$426.71	\$1,657.05	-74.2 %
-	Repairs and Maintenance	\$881.33	\$1,595.88	-44.8 %
-	Council Rates	\$1,181.66	\$1,148.00	2.9 %
-	Water	\$138.18	\$265.56	-48.0 %
-	Electricity	-	\$765.87	-100.0 %
	Total Building Expenses	\$2,627.88	\$5,432.36	-51.6 %
-	Presentation/functions	-	\$1,674.50	-100.0 %
	TOTAL EXPENSES	\$18,692.84	\$31,643.92	-40.9 %
NET POSITION				
	NET POSITION	\$12,384.67	\$7,984.57	55.1 %

Balance sheet

Lake Cootharaba Sailing Club Inc.

As at 25 September 2020 vs as at 25 September 2019,
cash basis

ACCOUNT CODE	ACCOUNT NAME	BALANCE	COMPARISON BALANCE	VARIANCE (%)
ASSETS				
CURRENT ASSETS				
-	Bank - Websaver BOQ	\$71,556.07	\$71,298.62	0.4 %▲
1-1110	Bank - Cash	\$1,160.00	\$1,350.00	-14.1 %▼
-	Bank - BOQ Chq	\$30,733.43	\$20,260.16	51.7 %▲
-	Bank - Bendigo	\$16,765.83	\$9,818.43	70.8 %▲
	TOTAL CURRENT ASSETS	\$120,215.33	\$102,727.21	17.0 %▲
NON-CURRENT ASSETS				
-	Office Furniture and equipment	\$637.49	\$637.49	0.0 %
-	Office Accumulated depreciation	-\$319.00	-\$284.00	-12.3 %▼
	Total Office Furniture and equipment	\$318.49	\$353.49	-9.9 %▼
-	Boats and Motors	\$149,276.57	\$149,276.57	0.0 %
-	Boats accumulated depreciation	-\$83,099.00	-\$75,617.00	-9.9 %▼
	Total Boats and Motors	\$66,177.57	\$73,659.57	-10.2 %▼
-	Plant and equipment	\$76,628.07	\$76,628.07	0.0 %
-	Plant accumulated depreciation	-\$60,488.93	-\$59,012.93	-2.5 %▼
	Total Plant and equipment	\$16,139.14	\$17,615.14	-8.4 %▼
-	Land and Buildings at Cost	\$183,811.03	\$183,811.03	0.0 %
	TOTAL NON-CURRENT ASSETS	\$266,446.23	\$275,439.23	-3.3 %▼
	TOTAL ASSETS	\$386,661.56	\$378,166.44	2.2 %▲
LIABILITIES				
CURRENT LIABILITIES				
2-1150	GST Payable	\$1,527.62	-\$2,474.86	161.7 %▲
2-1155	GST Collected	\$3,087.53	\$45,432.39	-93.2 %▼
2-1160	GST Paid	-\$1,514.94	-\$39,664.89	96.2 %▲
	Total GST Payable	\$3,100.21	\$3,292.64	-5.8 %▼
	TOTAL CURRENT LIABILITIES	\$3,100.21	\$3,292.64	-5.8 %▼
	TOTAL LIABILITIES	\$3,100.21	\$3,292.64	-5.8 %▼
	NET ASSETS	\$383,561.35	\$374,873.80	2.3 %▲

▲

Sail Training Report September 2020

By Minyon Avent , Charlie Hacker and Bernard Bok

1. First Aid training was conducted on 8 August by National First Aid Training Institute at LCSC. Was very well attended with 4 completing the CPR and 21 attendees the full course. The majority of attendees are active volunteers and their attendance was paid by the club.
2. A number of the juniors and their parents actively participated in the working bee at LCSC on 15 and 16 August. Ribs: Gunny, Brownie, Charlie were cleaned up and wheeled nuts greased, radio checked battery ok, first aid and running gear rope ok, steering has been attended to. Buoy and flags checked.
3. August Allboats regatta. For this regatta we did not have a separate junior course. A number of the older and more experienced juniors competed in Lasers. Only two juniors in boats with yardstick > 150 participated (O'pen Skiff and Optimist). The Sabot sailors were attending an event at RQ so unfortunately were not able to attend.
4. LCSC has been re-credentialed as a DSC by Australia Sailing. Feedback from Grant Wilmott , Australian Sailing, was overall he was impressed with how the club is run. However, documents around safety and risk have a 2014-2017 date on them so would recommend that they be reviewed . Have set up the Australia Sailing Start Sailing accreditation pathway using DSC resources in RevSport. Thanks to Russell for kindly assisting with the online registration process.
5. Learn to Sail started on Sunday 6 September. It has been well attended (about 20 participants per session). Numbers are higher than previous years for the beginning of the sail season. The attendees are being cohorted into boats according to families so we are having fewer numbers of sailors per dinghy. We are also completing the COVID training sailing check list after each session and keeping a record of participants. Completed documents are being placed in the Vice-Commodores pigeon hole after each session. We are working with the volunteers to ensure they are compliant with the new laws for the Working With Children Blue Card system. <https://www.sailing.org.au/news/blue-card-changes-keeping-kids-safe/> and is aware of the mandatory Requirements for Child Protection Policies - <https://cdn.revolutionise.com.au/news/3eyy2lzpenlwoiux.pdf>
6. Come and Try Sailing was held on 25 and 26 September with excellent attendance. Had 17 non-club members and 18 LCSC members attend. Raised \$ 700.
7. Active Kids Grant. In the process of developing a grant application for sails for club boats for the juniors. Closing date end of September.
8. Halloween Regatta 24 and 25 October. Planning is well underway with NOR and online registrations open. Have developed a run sheet for the junior regattas which we have shared with the seniors

MOTION:

Moved by: Bernard Bok

Seconded:

THAT LAKE COOTHARABA SAILING CLUB ONLY USE AUSTRALIAN SAILING ACCREDITED INSTRUCTORS WHEN CONDUCTING TRAINING OR COACHING ON THEIR BEHALF AND/OR USING THEIR EQUIPMENT

1. AS accredited instructors are trained to deliver programs in accordance with AS operating standards and guidelines. They are required to have the following licences and certificates:
 - a. QLD Maritime licence
 - b. AS Powerboat Handling certificate
 - c. Compliance with Queensland working with children legislation (Blue Card)
 - d. Current First Aid certificate
2. They have to attend an instructors course
3. They have to maintain currency of their certificate, renewal required every year, including agreement to abide with the AS code of conduct
4. The currency of their training is assured by requiring re-accreditation every 5 years
5. They have the ability to attend instructors conferences that are regularly held
6. They are allowed to deliver nationally recognised courses
7. They have access to standard course syllabi and resources
8. They are provided with liability insurance by AS
9. All credentials from courses taught will be mutually recognised by other AS Discover Sailing centres
10. In the event of an incident or accident, it will be more difficult for claims of negligence to be successful, as AS accredited instruction is considered the national standard of competence

Motion: to cancel November general meeting.

Moved Tony Matta,

Reasons

1. Not a constitutional requirement –

There are is no requirement in the constitution for a specific number of general meetings to be held other than the AGM. Our present calendar has too many meetings scheduled in the first five months of the season (July, September, November) and only one meeting in the remaining 7 months (February). Other than the AGM, Surely one meeting is enough in the first half of the season. Ideally should be October or November rather than September.

2. No business to vote on –

Most of our meetings have no formal motions that require a vote of the members. Only the February meeting has the set item of business to determine the fees for the following season. This meeting also, doesn't need to be scheduled before the start of the season on any specific date. It could easily be left to the discretion of the executive to call it at another time to fit in with other business that arises and when they have finalised their fee recommendation.

3. Easy to call Special General Meetings –

It is very easy to organise any extra meeting when a vote on any issue is needed. Four members of the executive or eight ordinary members can do it at any time that they feel there is something requiring a vote of the members. Racing is easily postponed to accommodate a properly convened meeting on any Sunday of the season.

4. Covid 19 –

In these Covid 19 times, organising an unnecessary gathering is not desirable.

5. Don't reach many members –

Our meetings are never well attended. We are often dragging people in just to form the quorum. This in itself is a message from the majority of our members saying "don't bother me with your meetings".

6. Much better options are now available –

It is now much more effective to send information and to consult with members by email or surveys on any issue that requires their input. They don't need to be dragged into a hall on a fixed time and date to receive executive reports or to ask questions of the executive. Almost everything can be dealt with much more inclusively, more promptly and more effectively by electronic communication than by face to face meetings.

Conclusion:

If you want to get reports from your executive, demand they get sent to you as often as you want them.

If you want to ask questions of your executive, ask them any time that suits you and get an immediate answer.

If you don't get satisfaction from your executive, then demand that a meeting is called when you want it and put a motion to a vote of all members.

Don't have your time wasted at meetings that only happen because they are on the calendar.

Please vote to cancel the November meeting. It is no longer the best practice to run a club.