



Lake Cootharaba Sailing Club Risk Management Policy

1. Context

Risks are inherent in all aspects of sailing and the Lake Cootharaba Sailing Club acknowledges the role of risk management as critical to the safe and controlled provision of the sport to sailors, officials, volunteers and spectators.

2. Scope

This is an organisation wide policy and applies to all operations undertaken by the Lake Cootharaba Sailing Club. The successful implementation of the Risk Management Policy requires a consistent and systematic approach to risk management at all levels of the Lake Cootharaba Sailing Club operation. The policy is supported by the Risk Management Framework.

3. Purpose

This policy is a statement of the overall approach to risk management for the Lake Cootharaba Sailing Club. The purpose of this policy is to provide a framework for the elimination or control of risks associated with sailing/club activities.

The overriding purpose of implementing risk management in sailing is to:

- Reduce the incidence of injury to participants, officials and other persons associated with Lake Cootharaba Sailing Club sailing competitions and activities.
- Provide a fun, healthy and safe sporting environment for individuals to participate and enjoy the sport of sailing.
- Minimise potential Lake Cootharaba Sailing Club liability as a result of poorly managed sailing competitions and activities.

4. Principles

For risk management to be effective, all sections of the Lake Cootharaba Sailing Club must comply with the principles below:

- Risk management creates and protects value.
- Risk management is an integral part of all organisational processes.
- Risk management is part of decision making.
- Risk management explicitly addresses uncertainty.
- Risk management is systematic, structured and timely.
- Risk management is based on the best available information.
- Risk management is tailored.
- Risk management takes human and cultural factors into account.
- Risk management is transparent and inclusive.
- Risk management is dynamic, iterative and responsive to change.
- Risk management facilitates continual improvement of the organisation.

5. Process

In order to manage risk in accordance with best practice, the is committed to managing risk in accordance with the process described in the Australian/New Zealand Standard (AS/NZS ISO 31000:2009 Risk management – Principles and guidelines) as well as the Lake Cootharaba Sailing Club established ethical standards and values. The process is described in the Risk Management Framework. All risk management systems and methodologies must be consistent with this process.

This Standard requires that the Lake Cootharaba Sailing Club risk management strategy is a systematic hierarchical driven process to identify, analyse, assess, communicate and treat risks that can adversely impact on the performance and standing of the organisation.

The range of risks that the Lake Cootharaba Sailing Club needs to be prepared to deal with will include:

- Public and Professional Liability responsibilities
- Occupational Health and Safety responsibilities
- Financial Management
- Organisational Management and Operational practices
- Member and Child Protection

6. Responsibility

Responsibility for risk management is shared across the organisation.

Key responsibilities include:

- The Board is responsible for overseeing the establishment and implementation of a risk management framework and reviewing its effectiveness. The Board is responsible for satisfying itself annually, or more frequently as required, that management has developed and implemented an effective risk management framework.
- Lake Cootharaba Sailing Club will assess the effectiveness of its risk management plan, through structured continuous improvement processes. This will ensure risks and controls are continually monitored and reviewed. This will include the appraisal of the actions of risk owners in managing risks.
- Lake Cootharaba Sailing Club will ensure that the board is adequately informed of significant risk management issues and the actions undertaken to manage risks on a regular basis

7. Review

The risk management framework and policy will be reviewed annually or earlier in response to an event or as required by a change in circumstances.

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COMMODORE (name)

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Signature

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Date

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SECRETARY (name)

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Signature

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Date