



Lake Cootharaba Sailing Club Inc

Minutes General Meeting 21/11/21

24 Boreen Parade, Boreen Point, commencing 9.30 am

1. Welcome

2. Attendance

21 members attended, including 6 executive members. Attendance form attached.

3. Apologies

Mike Wilcox, Sara Pugh, Wim Brouwers, Paul Ames

4. Minutes of previous meeting (Annex A)

Motion: *That the previously circulated minutes of the previous general meeting are accepted as a true record.*

Moved: Neil Caldwell

Seconded: Todd McVey

Passed

5. Reports (Annex B)

- a. Rear Commodore's report
- b. Vice-Commodore's report
- c. Treasurer's report
- d. Secretary's report
- e. Sail training report

Motion: *That the reports circulated in advance of the meeting be accepted.*

Moved: Hamish Urquhart

Seconded: Bernard Bok

Passed

The Commodore provided a verbal report.

6. General business

Peter Gillbank requested that additional members' input be sought regarding preferences for the September 2022 racing schedule.

It was agreed that a doodle poll will be created by the racing committee to gather feedback from members.

Next meeting - 20/2/22



Meeting Attendance

General Meeting

21/11/21

Quorum and Adjournment of General meeting 25.1 The quorum for a general meeting is a minimum of four (4) Executive Members and eight (8) Full Members and no business may be conducted at a General Meeting unless this quorum is filled.

Member name	Signature
GUY STOKKER	
Robir Buger-Brown	
Neil Caldwell	
JOE MURPHY	
Mingon Arent	
DAVE ASTON	
Mark Capel	
HANISSE UROUNANT	
BILL HENERERY	
Doug Chetwynd	
Chris Morey	
Norby With	
ALAN PINNELL	
PETER GRUBANK	
Bernard Bok	
DAVE ELSOME	
Jenny Hart	
Deidre Harczynski	
Rosalind Edgar	
FAN SKYRING	
ROSS SMITH	

Lake Cootharaba Sailing Club Inc - General Meeting 21/11/21

Rear Commodore's Report

With Christmas fast approaching and a lot of sailors are preparing for the national title campaigns LCSC will be highly represented across a number of disciplines.

As well as the upcoming spring season we have the windsurfers with their titles this weekend, Tony has been instrumental in making this happen and it is shaping up as a well-supported event.

The practice sailing days have been well received with many sailors taking advantage of the opportunity to refine their skills prior to club championship races. Thanks to Stuart House who was good enough to volunteer his time with overseeing the last practice as I was away at a regatta.

The back to back racing trialled in September was a success and the sailing committee is yet to decide whether we will continue with that format for next year however the general consensus from sailors was positive.

A massive thank you to the 30 plus volunteers from the cat challenge, without your support and giving up your own time and sailing to help out and allow others to enjoy a regatta was just fantastic.

We had approximately 56 boats on the lake and some spectacular racing.

A special shout out of thanks to Lea & Rhonda for their amazing efforts in the canteen to keep us all fed and hydrated.

The next big regatta is the mono masters and with the support of our volunteers should be another great event. If anybody has spare time to again volunteer please contact Jenny jennycatherinehart@gmail.com Your help is appreciated.

Don't forget to also jump online and check out www.catcovers.com.au who supported the Cat Challenge and www.boatingandrv.com.au whom are again onboard to support the Mono masters

When you happen to be at the Apollonian let the staff and Lou know that you're part of the sailing club and again appreciate their support in all the regattas we conduct.

Todd McVey - Rear Commodore

Vice-Commodore Report 15th November 2021

Welcome everybody. As you know I was approached by the Executive about taking on the position of Vice-Commodore and I accepted the nomination on the 11/10/21. I will endeavour to undertake the responsibilities of this role as the best I can until the next annual general meeting. I appreciate the confidence and support given to me by the Executive. Since 11/10, I have been on a steep learning curve. I would like to acknowledge the generous handover provided to me by Russell Witt.

What has happened so far:

1. Bar Operations (Black Flag)

- Four additional volunteers for the bar have been trained (myself, Judy Stokker, Jenny Hart and Robyn Humphries, a new member) and a bar roster is now in operation. Three of the four volunteers have their Responsible Serving of Alcohol (RSA) certificates. Thank you to Judy, Robyn and Jenny. Additional volunteers will spread the workload so Ian and Russell are not carrying the full load. We are required to have at least one RSA certified person on site, if we have non-RSA certified members serving alcohol. We do have other members with RSA certificates, but they do not frequent or are unavailable to be at the club on Friday or Sunday during bar trading times.

2. Internet

- A new Internet service has been installed. Unfortunately, the sailing club is located in an Internet black spot. In the early stages, 4G served us well but for a while now the 4G services has not been reliable and has been impacting the operation of the bar TapnGo card transactions.

The clubhouse was moved onto NBN Satellite using Internet provider Skymesh on 26 October. It is early days for this new service and if it proves to be reliable, we will go permanently with this satellite service. The old infrastructure will not be removed until we are sure the new service is meeting our needs.

3. Internal Cleaning

- A new professional cleaning service, "Clean Beanz" has been engaged. Adequate cleaning of the clubhouse facilities has been a challenge in the past. I am sure members have noticed the state of our facilities are not up to scratch. The clubhouse is much more than a household clean, with a large hall to vacuum and mop, many tables and benches, door handles and surfaces to be wiped and the cleaning of five toilets, showers, decks, bar, and administration areas. Cleaning the clubhouse is a 4-hour task for an individual cleaner.

The previous cleaner struggled to do all required tasks in the time frame she had available. Also, she could only clean on a Saturday afternoon which does not suit our requirements. We need the clubhouse cleaned after all the week-end activities and prior to any week day booking.

Securing professional cleaners was difficult because of their reluctance to travel to Boreen Point. Clean Beanz are happy to travel to Boreen Point as their area of operation is from Gympie to Caloundra. They had good referees and were professional in their assessment and approach to the job. As the Club house is not in a great state, Clean Beanz will do a deep clean on the 16th & 17th Nov to get the clubhouse up to standard that can be maintained on a weekly basis. I will work with Clean Beanz to monitor their performance and assess cleaning requirements over the coming weeks.

4. External Cleaning

- Clearing of the scrub behind the clubhouse and cleaning of gutters has been booked for week beginning 15th.

5. Cool Room

- The existing bar cool room needs refurbishing. This was identified by the Club Executive Committee in the past due to our increasing electricity charges and it was agreed to obtain quotes for the refurbishment. Getting refrigeration contactors to Boreen Point for quotes is also proving to be difficult at this time of year. They are busy with domestic air-conditioning installations pre Christmas and like many industries that are being challenged by a lack of components due to Covid lockdowns impacting logistics. Several contractors responded that February 2022 was the earliest time they could investigate our issues and provide a quote for the refurbishment work.

In addition to the increasing electricity charges other issues are:

- The fridge doors have excessive build up of moisture on the outside of the doors on humid days due to the seals of the glass panels no longer functioning correctly. The condensation prevents bar patrons from being able to see what they can buy. The condensation is also a safety issue as it gradually leaks and pools on the floor creating a trip hazard. One bar volunteer has had a nasty slip and hit her leg on the sink.
- The chiller is icing up and it would appear that incorrect refrigerant levels may be causing problems. One contractor I managed to get on site advised that a fix to the chiller would require using a different gas which would be incompatible with our compressor. The current system uses Freon and was phased out since 2010 and is no longer used. The new gas type, Puron, is not compatible with our compressor. As the existing compressor is making a noise and appears to run all the time I would recommend that as a minimum we need to install a new compressor and chiller.
- The floor insulation of the cold room has moisture in it, so it no longer properly insulates the floor. Also this is why there is moisture and mildew appearing on the ground level male toilet ceiling.
- The rear main door seals of the cool room are no longer sealing to an adequate standard and require replacement.

The Club Executive has expressed a desire that if we are to do any major changes to the cool room facilities that we take the opportunity to investigate rearranging the bar fridge door sizes. The refrigeration contractors we engage will be asked to quote on three options:

- Replace compressor and chiller only, realign chiller position and fix rear main access door. We would then evaluate electricity usage.
- As well as the above item, quote for heated fridge doors (new sizes), fitted to ensure no condensation and to provide better stock display and capacity.
- All the above and replace floor insulation panel.

I have spoken to several club members and have heard their opinions, but until we get professional advice and firm quotes from a few contactors in early 2022, I cannot provide informed options to the Club Executive for consideration.

6. Other Improvements

- New toilet exhaust fans were installed for the upstairs male and female toilets. Thank you to our Commodore, Neil Caldwell for volunteering to install the fans.
- The fan switch knobs in the hall were replaced, thanks again to Neil.

7. Ongoing Items

- There is a bad odour in the upstairs female toilet area and as well an odour around the downstairs toilet area. The smell may be coming from the floor drain ,even though the S bend has water in it now, or coming from vents. An investigation is underway to understand the old sewerage system that connects with the toilet block across the road. The waste is then pumped to a holding tank and together with caravan park waste is then pumped out by a council contractor. I am trying to establish if the clubhouse has its own sewage system, such as a septic tank or holding tank, before the waste it taken to the public toilet block. If there is a holding tank or septic system for the Club, then an important question is when was the last time the holding tank was pumped out and cleaned?
- With the help of Minyon, the key register is being updated to better understand the validity of keys issued, which keys, if any, are missing and which keys should be returned.
- The placement of trophy and award boards is a project. We are looking at getting some trophies out of storage for display and several award boards require mounting on walls. With the 75th anniversary coming up we would like to display the history of the sailing club and the achievement of previous sailing members.

8. Other Items to Note

- With weekly cleaning now on Mondays, we ask club members to make sure items are not left on floors or on tables and desks. Having items under the desk hinders cleaning of the floors. So, it is important club volunteers who have access to the administration area at the close of Sunday put all items away in their appropriate place. Members of the executive team are going to help decide what items we keep and where items should be stored. This is useful preparation as we get close to our 75th anniversary as we would like our clubhouse to look clean and organised.
- The lift is not working, and a repair is scheduled for 22nd November.
- Our water system has had its annual service i.e., new filters and UV lamp on 11/11/21.

Thankyou

Guy Stokker
Vice-Commodore.
15th November 2021

Profit and loss

Lake Cootharaba Sailing Club Inc.
For 1 June to 31 October 2021, cash basis

CODE	ACCOUNT	AMOUNT
INCOME		
-	Sailpass	\$72.72
-	Bar - Social	\$3,699.68
-	Boat Storage	\$6,572.76
-	Membership Fees	\$19,889.93
-	Race Entry Fees	\$5,278.18
-	Regatta Income Senior	\$5,361.04
-	Regatta income Junior	\$327.27
-	Interest Income	\$13.69
-	Donations	\$225.00
-	Annual Presentation Dinner	-\$455.10
-	Training income	\$1,640.97
TOTAL INCOME		\$42,626.14
GROSS PROFIT		\$42,626.14
EXPENSES		
-	Licenses	\$1,768.15
-	Maintenance	\$16.18
-	Motor boats	\$4,933.45
-	Sail boats	\$2,321.05
-	Cleaning	\$1,018.17
-	Gardening	\$372.73
	Total Maintenance	\$8,661.58
-	Bar Food Exp	\$14.00
-	Junior-Training Committee	-
-	Junior prizes	\$489.30
	Total Junior-Training Committee	\$489.30
-	Training-Tuition	\$2,965.34
-	Bar Stock	\$2,731.52
-	Race Management	\$188.64
-	Jean	\$99.01
-	Other Race management	\$475.40
-	Trophies and Prizes	\$1,678.50
-	Fuel and Oil	\$1,020.73

Profit and loss

Lake Cootharaba Sailing Club Inc.

For 1 June to 31 October 2021, cash basis

CODE	ACCOUNT	AMOUNT
	Total Race Management	\$3,462.28
-	Admin	\$140.28
-	Other Admin	\$212.37
-	Phone and internet	\$194.52
-	Accounting	\$1,022.72
	Total Admin	\$1,569.89
-	Building Expenses	-
-	Repairs and Maintenance	\$68.18
-	Council Rates	\$1,207.99
-	Water	\$265.85
-	Electricity	\$288.13
	Total Building Expenses	\$1,830.15
-	Presentation/functions	\$802.28
TOTAL EXPENSES		\$24,294.49

NET POSITION

Income	\$42,626.14
Cost of goods sold	\$0.00
Gross profit	\$42,626.14
Expenses	\$24,294.49
Other income	\$0.00
Other expenses	\$0.00
NET POSITION	\$18,331.65

Lake Cootharaba Sailing Club Inc - General Meeting 21/11/21

Secretary's Report

Vice-commodore appointment

The vice-commodore executive position was not filled at the last AGM. Section 17.8 of the constitution allows the executive to appoint a member to fill an executive committee vacancy until the next AGM. Member Guy Stokker was appointed to the vice-commodore position by flying minute dated October 25, ratified at the executive meeting of Nov 2.

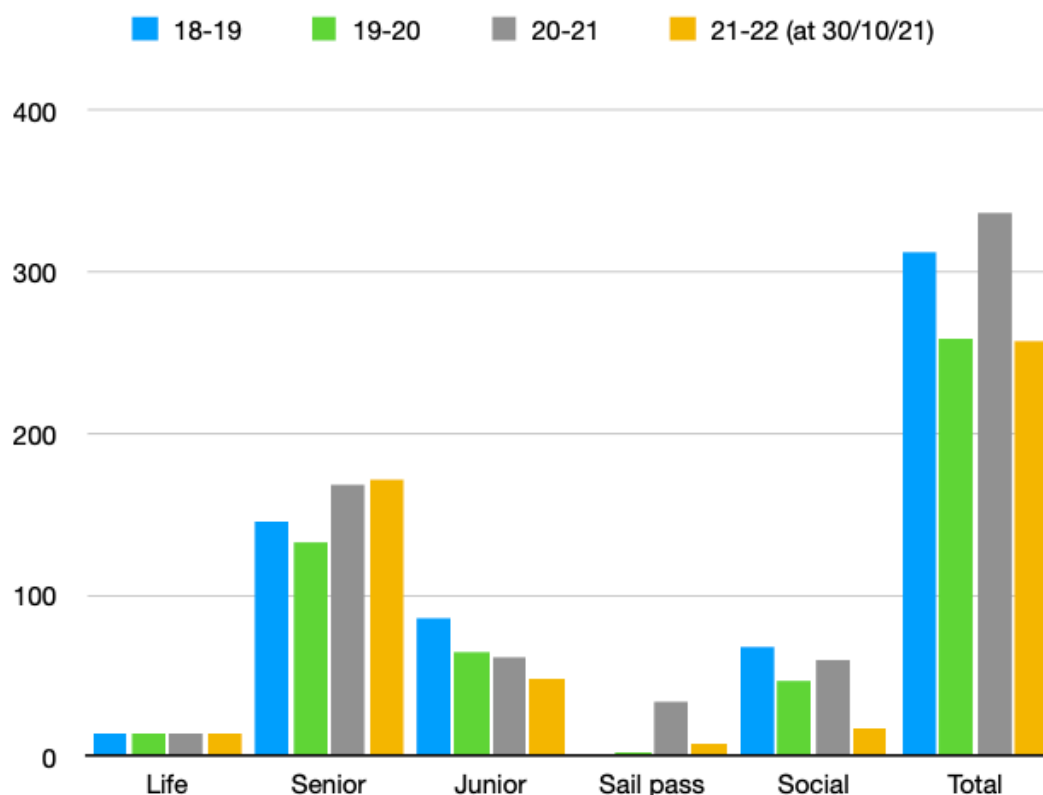
Executive Meetings

Since the last general meeting, executive meetings were held Oct 6 and Nov 2.

Membership

member report 20-21 (to Oct 30, 2021)

Category	18-19	19-20	20-21	21-22 (at 25/10/21)	New members
Life	14	14	14	14	0
Senior	146	132	168	172	42
Junior	85	64	62	48	24
Sail pass	0	3	34	8	8
Social	68	46	59	17	2
Total	313	259	337	258	75



Club boat policy

The club sail boat / sail board policy has been revised to refer to position holders rather than individuals.



Lake Cootharaba Sailing Club Inc

Club sail boat / sail board use policy

This procedure is to ensure the orderly authorisation of the use of the club's sailboats and sailboards.

Club sailboats/sailboards are for the use of LCSC members. The boats are primarily intended to be used for learn to sail programs or other sail training. If not required by these programs, the boats/boards may be used for club racing.

Use by members for other purposes may also be permitted by the responsible office holder. Authorising office holders are: Rear-Commodore, club coach, sail instructors appointed by the executive committee.

Our sailboats and sailboards are an important asset of the club and it is important that we ensure the responsible use and maintenance of them. Any damage is to be immediately reported to the person authorising use and, as soon as possible, to the Rear-Commodore.

Revised policy adopted at the November 2021 Executive meeting.

Robin Burgess-Limerick,
LCSC Inc Secretary
15/11/21.

Sail Training Report November 2021 – General Meeting

By Minyon Avent and Charlie Hacker

1. Seven of the LCSC juniors attended the QLD Youth Championships in Yeppoon in a variety of boats (O'pen Skiffs, Lasers; 29ers; and Kites). Received 3 days of excellent training, met the Olympians and participated in a 3 day regatta.
2. Monomasters Regatta for juniors is scheduled for 4 and 5 December. NOR and online registration is now available.
3. Halloween Regatta for juniors was held on 23 and 24 October with 8 yachts participating. There were a number of competing sail training events for the same weekend which may have accounted for the lower than expected numbers. Accommodation was also difficult to acquire in Boreen Point due to the Scooter Rally which was held at the Apollonian on the same weekend. Overall, was a fun regatta with 7 races in total. Thank you to the volunteers who assisted.
4. Learn to Sail on Sunday mornings has been well attended. A number of attendees have joined as club members. For new people they will be able to attend on the first Sunday of the month as part of a welcome to our club. Sail training for the rest of the month will be for club members.
5. Come and Try Sailing on 24 and 25 September was well attended. Thank you to all the volunteers who assisted as well as those who used their own boats to provide the participants with an opportunity of sailing on a variety of boats.
6. River Muster scheduled for 13 November unfortunately had to be cancelled due to the weather.
7. Ongoing maintenance of motor boats.